



2234528

# सरस्वती महिला महाविद्यालय

विजय नगर, कानपुर - 208005

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प्रबन्धक/सचिव/प्राचार्या

दिनांक 07-05-2021

पत्रांक एस एम एम वि 2021/05/सम्म2297

## Action Taken Report 2020-21

1. Classes were conducted through Zoom meeting in lock-down period. The teachers were instructed to upload videos and study material pertaining to their topics and all the academic activities were conducted virtually.
2. The academic calendar was approved in the meeting. H.O.D's. of different departments were assigned to prepare the academic calendar for the academic year 2020-21
3. Cells and departments are organized academic webinars, programmes and competitions in connection with important days, academic webinars, academic and curriculums.
4. The action plan of various departments and the supporting units were discussed and necessary suggestion were given to teachers.
5. An E-teaching cell was constituted to support teachers with the online classes. The E-teaching cell reviews the online sessions on Zoom and suggestions are provided for the improvement of the teaching faculty.
6. The departments and supporting units were directed to prepare and action plan for the academic year of 2020-21.
7. The new members were assigned the responsibilities of various cells.
8. All the department started Remedial classes to students who are categorized in to slow learner.

Principal

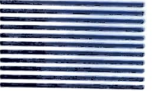
Saraswati Mahila Mahavidyalaya  
Vijay Nagar, Kanpur



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## Action Taken Report 2020-21

### IInd Meeting

1. Sanitizer dispenser were installed in the corridors and rooms for sanitization.
2. The students and the staff were directed to maintain social or physical distance at all time in the campus.
3. Wearing mask was compulspory for everyone.
4. Using temperature scanner was compulspory for gateman to check body temperature of all the people entering college premises.

  
Principal

Saraswati Mahila Mahavidyalaya  
Vijay Nagar, Kanpur